

Agenda

CABELL COUNTY BOARD OF EDUCATION HUNTINGTON, WEST VIRGINIA

October 18, 2016

5:30 P.M.

4:00 P.M. – L.S.I.C. MEETING

1000. INFORMATIONAL ITEMS

- 1027. SUPPORT FOR STRUGGLING SCHOOLS: PROMOTION, RECOVERY AND SUMMER SCHOOL
- 1028. INFORMATIONAL: FUTURE SBA PROJECT
- 1029. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1030. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

- 2073. BOARD MEETING MINUTES
- 2074. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2075. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2076. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL
- 2077. SCHOOL TRIP REQUEST – HUNTINGTON MIDDLE SCHOOL
- 2078. CHANGE ORDER #023 FOR THE EXPLORER ACADEMY - GEIGER BROTHERS
- 2079. MEAL SUPERVISION AGREEMENT CONTRACTS FOR THE 2016-2017 SCHOOL YEAR
- 2080. STUDENT TRANSFER REQUESTS FOR THE 2016-2017 SCHOOL YEAR
- 2081. ATTENDANCE FULL DAY EXEMPTION FOR THE 2016-2017 SCHOOL YEAR

3000. FINANCIAL

- 3015. TREASURER'S REPORT – SEPTEMBER, 2016
- 3016. VOUCHERS PAYABLE – SEPTEMBER, 2016
- 3017. BUDGET SUPPLEMENTS
- 3018. BUDGET TRANSFERS

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

- 4075-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL
- 4076-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
- 4077-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL

- 4078-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL
- 4079-P. TRANSFER(S) – ADMINISTRATOR – PROFESSIONAL PERSONNEL
- 4080-P. RESIGNATION(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4081-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4082-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4083-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

SERVICE PERSONNEL:

- 4044-S. RESIGNATION(S) – SERVICE PERSONNEL
- 4045-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL
- 4046-S. EMPLOYMENT(S) – SERVICE PERSONNEL
- 4047-S. TRANSFER(S) – SERVICE PERSONNEL
- 4048-S. EMPLOYMENT(S) – EXTENDED TIME AGREEMENTS – SERVICE PERSONNEL
- 4049-S. SPECIALIZED HEALTH CARE PROCEDURE CONTRACT(S) – SERVICE PERSONNEL
- 4050-S. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – SERVICE PERSONNEL
- 4051-S. RESCIND BOARD ACTION OF EXTRA-CURRICULAR ASSIGNMENT – SERVICE PERSONNEL
- 4052-S. RESCIND BOARD ACTION OF SUBSTITUTE SERVICE PERSONNEL CONTRACT
- 4053-S. TERMINATION OF SUBSTITUTE CONTRACT(S) – SERVICE PERSONNEL

5000. SPECIAL BOARD ITEMS

NONE

6000. DISCUSSION

- 6008. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

October 18, 2016

Board of Education
County of Cabell
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Tuesday evening, October 18, 2016, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, **Delegations to be Heard**.

The L.S.I.C. from Davis Creek, Hite Saunders, Martha, Nichols, and Village of Barboursville elementary schools will meet with the Board at 4:00 p.m., prior to the regular meeting.

1000. INFORMATIONAL ITEMS

1027. SUPPORT FOR STRUGGLING SCHOOLS: PROMOTION, RECOVERY AND SUMMER SCHOOL
By: Lenora Richardson, Director of Assessment and Curriculum

1028. INFORMATIONAL: FUTURE SBA PROJECT
By: James Colegrove, Assistant Superintendent of Operations

1029. COMMUNICATIONS FROM THE SUPERINTENDENT

1030. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

2073. BOARD MEETING MINUTES

Minutes of October 3, 2016 (Expulsion Hearing), October 4, 2016 (Regular Meeting) and October 13, 2016 (Expulsion Hearings) are being presented for approval.

2074. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School's trip request for the school band to travel to Myrtle Beach, SC, on November 4-6, 2016 to participate in a band contest. One (1) day of school will be missed and one hundred fifty (150) students along with thirty-eight (38) chaperones including three (3) employees: Tim James, Heather Blake and Julie Carper, will be on this trip. Transportation will be provided by charter buses. Expenses will be paid from school funds.

2075. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School’s trip request for the school band to travel to Orlando, Florida, on March 18-23, 2017 to participate in the marching parade in Disney World. No school will be missed and one hundred fifty (150) students along with thirty-three (33) chaperones including three (3) employees: Tim James, Seth Floyd and Julie Carper, will be on this trip. Transportation will be provided by charter buses. Expenses will be paid from school funds.

2076. SCHOOL TRIP REQUEST – HUNTINGTON HIGH SCHOOL

The Superintendent recommends approval of Huntington High School’s trip request for the Debate Team to travel to Morristown, TN, on November 4-6, 2016 to participate in a Speech Debate Tournament. No school will be missed and thirty-four (34) students along with five (5) chaperones including one (1) employee: Helen Freeman, will be on this trip. Transportation will be provided by the parents. Expenses will be paid from school funds.

2077. SCHOOL TRIP REQUEST – HUNTINGTON MIDDLE SCHOOL

The Superintendent recommends approval of Huntington Middle School’s trip request for the Western Virginia Military Academy and Lizzie Cabell Finishing School to travel to Guyandotte, WV, on November 4-6 2016, to participate in the Civil War Reenactment. No school will be missed and fifty (50) students along with eight (8) chaperones including: Michael Sheets, Leann Haines and Grace Gooding, will be on this trip. Transportation will be provided by the parents. Expenses will be paid from school funds.

2078. CHANGE ORDER #023 FOR THE EXPLORER ACADEMY - GEIGER BROTHERS

The Superintendent recommends approval of change order #023 for the Explorer Academy Project with Geiger Brothers in the amount of \$ 132,641.00. The purpose of this change order is to provide all equipment, labor and materials necessary to do the following:

• Masonry work to Room 155	\$ 16,505.00
• Demolition work to Bathrooms 246 & 268 per RFI #111	\$ 11,602.00
• Credit for deleting additional conduit in each classroom	\$ (1,340.00)
• Existing lightning protection to be grounded or removed	\$ 4,063.00
• Install a curb around existing condensing unit	\$ 3,920.00
• Credit for countertop	\$ (172.00)
• Credit for piping sleeves	\$ (951.00)
• Custom shade for the media center	\$ 1,705.00
• Cover for the opening of the existing chimney stack	\$ 1,904.00
• Items to be corrected per the Fire Marshal’s review	\$ 89,414.00
• Touch-up paint under N.I.C. television brackets	\$ 2,000.00
• Removal of loose wires and disconnected fixtures	\$ 3,991.00

Funding source is Local

2079. MEAL SUPERVISION AGREEMENT CONTRACTS FOR THE 2016-2017 SCHOOL YEAR

The Superintendent recommends approval for the following Meal Supervision Agreement Contracts. School employees may either receive reimbursement for meal supervision or elect to receive a meal in lieu of pay.

<u>SCHOOL</u>	<u>MEAL</u>	<u>REIMBURSEMENT</u>
Meadows Elementary		Aimee LeRose
Huntington Middle		Pamela Clark
Davis Creek Elementary		Kelly Hogsett

2080. STUDENT TRANSFER REQUESTS FOR THE 2016-2017 SCHOOL YEAR

<u>NAME</u>	<u>GRADE</u>	<u>FROM</u>	<u>TO</u>	<u>ACTION</u>
Emily Dawn Adkins Eff: 07/06/16	7	Cabell	Wayne	Approved
Chelsea Sowards	12	Mason	Cabell	Approved
Austin B. Parsons	12	Cabell	Putnam	Approved

2081. ATTENDANCE FULL DAY EXEMPTION FOR THE 2016-2017 SCHOOL YEAR

The Superintendent recommends the Board approve exemption from full day attendance for the following students based on Attendance Policy 5200.

Huntington High School
M.H.

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

3000. FINANCIAL

3015. TREASURER'S REPORT – SEPTEMBER, 2016

The Treasurer's Report for the month of September, 2016 is being presented for approval.

3016. VOUCHERS PAYABLE – SEPTEMBER, 2016

The Vouchers Payable for the month of September, 2016 are being presented for approval.

3017. BUDGET SUPPLEMENTS

Fund	Name/Description	JE#	JE Total	Fund Total
11	School Allocations July/August	100	\$ 15,433.91	
	School Allocations September	100	\$ 13,348.44	
				<u>\$ 28,782.35</u>
61	CTE Adult Prep	114	\$ 118,606.00	
	Reestablish Fund 61 Not Already	117	\$ 3,286,836.15	
	Title II Carryover	101	\$ 254,893.54	
	Title I Carryover	102	\$ 2,037,796.84	
	Truancy Diversion Program	103	\$ 33,366.40	
	CTE Program Modernization	104	\$ 21,724.00	
	WV Leaders of Literacy	105	\$ 196,063.00	
	Out of County Instruction Additional Cost	106	\$ 35,191.00	
	Title I Supplement	101	\$ 118.00	
				<u>\$ 5,984,943.93</u>

3018. BUDGET TRANSFERS

Fund	Name/Description	JE#	JE Total	Fund Total
61	Step 7 Transfers	200	\$ 146,301.16	
	Align Step 7	202	\$ 1,542,437.25	
	21 st Century	203	\$ 977.69	
	Staff Development	204	\$ 39,420.00	
	IDEA	200	\$ 135,173.59	
	Voc Ed State Adult Prep	201	\$ 19,557.15	
	CTE Math/Eng Salary	203	\$ 940.00	
	Hi Acuity Health	204	\$ 32,945.33	
				<u>\$ 1,917,752.17</u>

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

4075-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Jeremy Samples Eff: 10/18/16	Cabell Midland High Mathematics, Grades 9-12	Moving

4076-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Alicia Carrere Eff: 08/08/16 – 06/04/17 INTERMITTENT	Huntington High Student Support	Family
Kristen Greene Eff: 10/03/16 – 01/03/17	Cox Landing Elementary Fourth Grade	Family
Brenda Horne Eff: 10/27/16 – 06/04/17 INTERMITTENT	Hite-Saunders Elementary Principal	Medical
Brenda Horne Eff: 11/04/16 - 02/14/17	Hite-Saunders Elementary Principal	Medical

4077-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective October 31, 2016 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-3543	Jessie Kessel	Central Office/Multi-location English as a Second Language, Part-time Grades K-12
P-3544	David Ledger	Cabell County Career Technology Center Physical Education/Health, Grades 9-12 Half-time position
P-3545	Andrea Voss* Eff: 2017-2018 School Year	Huntington High Business Education, Grades 9-12
P-3546	Charles Vaughn	Cabell County Career Technology Center Electrical Technology

*Pending Paperwork

4078-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective 2017-2018 school year unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-1659	Jennifer G. Thompson	Guyandotte Elementary Kindergarten	Guyandotte Elementary Title I Math, Grades K-5
P-2443	Cody Weasenforth	Huntington Middle AU/MI or AU/LD/BD/MI Grades 6-8	Huntington Middle LD/BD/MI, Grades 6-8

4079-P. TRANSFER(S) – ADMINISTRATOR – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective October 20, 2016 school year unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-5114	Dustin O’Field	Barboursville Middle Social Studies, Grades 6-8	Barboursville Middle Assistant Principal, Grades 6-8, 215 Day Contract, Salary Dependent Upon FTE, Experience, and Degree

4080-P. RESIGNATION(S) - EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location</u>	<u>Position</u>
Jason Holmes Eff: 09/16/16	Barboursville Middle	Morning Duty 7:12 AM– 7:25 AM CORRECTION
Daniel Teters Eff: 10/07/16	Spring Hill Elementary	After-School Tutoring
Vicki Ward Eff: 11/01/16	Barboursville Middle	Team Leader, 7 th Grade

4081-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location</u>
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The following position(s) are for individuals who will provide academic support through tutoring, independent study and/or teacher assigned lessons for students struggling with a core academic or elective subject(s) on Saturdays during the school year.

P-4943	William Strait	Huntington High Saturday School, Recovery/Tutoring
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The following position(s) are for individuals who will provide department leadership, disseminate pertinent information, and act as a liaison for teachers with the principal and Central Office Curriculum Department **effective the 2016-2017 school year.**

P-4949	Natosha Elmore	Barboursville Middle Team Leader, 6 th Grade
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The following position(s) are for individuals who will supervise students who are placed in after-school detention for various infractions and provide tutoring, independent study and/or teacher assigned lessons for students struggling with a core academic or elective subject(s) **effective the 2016-2017 school year.**

P-4939	Jessica Machmer Rebecca Hess	Milton Middle After-school Detention/Tutoring/Recovery
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4082-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

John-Carl Adkins	Krista Dailey	Alicia Phebus
Hannah Clark	Brenda Martin	Jessica Sargent
Janet Crowe		

4083-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>School / Sport</u>
Larry O. Adkins II Eff: 2016-2017 School Year	P-8963, Cabell Midland High Boys' Basketball, Assistant Coach
Clarence E. Chapman Eff: 2016-2017 School Year	P-8964, Cabell Midland High Boys' Basketball, Assistant Coach
Gregory Childers* Eff: 2016-2017 School Year	P-8972, Barboursville Middle Girls' Basketball, Assistant Coach
Jennifer Price* Eff: 2016-2017 School Year	P-8981, Huntington Middle Girls' Basketball, Head Coach

Corey Woomer
Eff: 2016-2017 School Year

P-8982, Milton Middle
Boys' Basketball, Assistant Coach

* Individual(s) have completed the American Sport Education Program

SERVICE PERSONNEL:

4044-S. RESIGNATION(S) – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Carl E. Boyles Eff: 08/08/16	Substitute Aide	Relocation
Monica Casto Eff: 10/01/16	Substitute Cook	Personal
Kenneth Lake Eff: 10/01/16	Substitute Custodian	Personal
Wesley Sexton Eff: 10/03/16	Substitute Custodian	Personal
Judy Vipperman Eff: 10/02/16	Substitute Cook	Personal
Ronnie Watson Eff: 10/19/16	Substitute Custodian	Personal

4045-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Gary Brydie Eff: 10/19/16 – 01/02/17	Transportation Complex Bus Operator	Medical Leave
Tedda Chapman Eff: 10/07/16 – 06/30/17	Milton Bus Garage Aide	Medical Leave Intermittent
Troy Dale Chapman Eff: 10/19/16 – 06/30/17	Transportation Complex Bus Operator	Family Medical Leave Intermittent
Jeffrey T. Combs Eff: 10/19/16 – 06/30/17	Transportation Complex Bus Operator	Family Medical Leave Intermittent

4046-S. EMPLOYMENT(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
A17048	Ladonna Childers Eff: 10/31/16 Preferred Recall	Culloden Elementary School Kindergarten ECCAT/ Aide 507 (Supervisory) Salary / Schedule E11 200 days
A17050	Sheena Spurlock Eff: 10/31/16	Huntington Middle School Special Ed. Dept. Itinerant Aide 504 (Supervisory) Salary / Schedule D11 200 days
A17051	Kelly Smith Eff: 10/31/16	Huntington Middle School Special Ed. Dept. Itinerant Aide 502 (Supervisory) Salary / Schedule B12 200 days
CK17032	Jeff McComas Eff: 10/31/16	Huntington East Middle School Cook I Full-time 675 Salary / Schedule A10 200 days
CK17034	Robin Plybon Eff: 10/31/16 Applicant currently holds a ½ position at CMHS and was a successful applicant for an additional ½ time position making her position full-time.	Cabell Midland High School Cook I Half-time 675 Salary / Schedule A10 200 days
CK17035	Breyanna McFann Eff: 10/31/16	Cabell Midland High School Cook I Full-time 675 Salary / Schedule A10 200 days
CK17036	William Lewis, III Eff: 10/31/16	Altizer Elementary School Cook I Full-time 675 Salary / Schedule A10 200 days

4047-S. TRANSFER(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
A17049	Lindsey Napier Eff: 2017-2018 School Year	Milton Elementary School Special Ed. Dept. Itinerant Aide 502 (Supervisory) Salary / Schedule B12 200 days	Milton Elementary School Pre-School ECCAT/ Aide 506 (Supervisory) Salary / Schedule E11 200 days
CK17033	John Sexton Eff: 10/31/16	Southside Elementary School Custodian III 683 Evening Shift Salary / Schedule C54 240 days	Milton Elementary School Cook I Full-time 675 Salary / Schedule A10 200 days
CU17018	Alex Rakes Eff: 10/31/16	Transportation Complex/ Alternative School Evening Shift Custodian III 683 Salary / Schedule C12 200 days	Explorer Academy Custodian III 683 Salary / Schedule C54 240 days

4048-S. EMPLOYMENT(S) – EXTENDED TIME AGREEMENTS – SERVICE PERSONNEL

<u>Name</u>	<u>Location</u>	<u>Effective Date</u>	<u>Time Required</u>
Kim Adkins	Ona Elementary School	08/11/16	30 Minutes
Michael Moore	Barboursville Middle School	08/11/16	1 Hour

4049-S. SPECIALIZED HEALTH CARE PROCEDURE CONTRACT(S) – SERVICE PERSONNEL

	<u>Name</u>	<u>Location</u>	<u>Effective Date</u>
Sub	Kathi Brown	Cabell Midland High School	08/11/16
Sub	Mary Perdue	Highlawn Elementary School	08/11/16
	Hazel Haffer	Village of Barboursville Elem.	08/11/16
	Aimee LeRose	Meadows Elementary School	08/11/16
	Kelly Smith	Huntington Middle School	08/11/16

4050-S. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Position</u>
EXBU17017	Mark Walls* Eff: 08/08/16	Highlawn Elementary – TAG #2
EXBU17033	Gerard Hodge	Martha Elementary – TAG #1

EXBU17034	Barry Baylous	HHS Transition to Work AM #1
EXBU17035	Mike Morrell	CMHS Transition to Work AM #2 Special Needs

*Employee to be awarded back pay to first day of assignment due to a less senior person being hired erroneously.

4051-S. RESCIND BOARD ACTION OF EXTRA-CURRICULAR ASSIGNMENT – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Position</u>
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EXBU17017	Deborah Wyant	Highlawn Elementary – TAG #2
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To be removed from position effective October 19, 2016. A more senior person was bypassed at the time of the hiring and is subsequently being correctly placed in this position.

4052-S. RESCIND BOARD ACTION OF SUBSTITUTE SERVICE PERSONNEL CONTRACT

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
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Megan Carter*	Substitute Secretary	Eff: 10/19/16
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*Failure to complete pre-employment training

4053-S. TERMINATION OF SUBSTITUTE CONTRACT(S) – SERVICE PERSONNEL

The Superintendent recommends the contract termination of the following substitute service personnel. The reason for this action is the employee’s failure to except assignments.

<u>Name</u>	<u>Substitute Position</u>	<u>Effective Date</u>
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Jennifer Runyon	Substitute Aide	10/19/16
Shanna Tufts	Substitute LPN/Aide	10/19/16
Wanda Waiters	Substitute Aide	10/19/16

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

5000. SPECIAL BOARD ITEMS

NONE

6000. **DISCUSSION**

6008. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

William A. Smith
Superintendent

WAS/lkp