

# Agenda

## CABELL COUNTY BOARD OF EDUCATION HUNTINGTON, WEST VIRGINIA

July 2, 2018

5:30 P.M.

### **1000. INFORMATIONAL ITEMS**

- 1000. UPDATE: INSTRUCTION AND LEADERSHIP SERVICES
- 1001. UPDATE: OPERATIONS
- 1002. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1003. DELEGATIONS TO BE HEARD

### **2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

- 2000. BOARD MEETING MINUTES
- 2001. CHANGE ORDER #002 FOR DAVIS CREEK ELEMENTARY – CITY CONSTRUCTION COMPANY
- 2002. STUDENT TRANSFER REQUESTS FOR THE 2018-2019 SCHOOL YEAR
- 2003. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL
- 2004. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

### **3000. FINANCIAL**

- 3000. FORMATION OF AN ALUMNI ASSOCIATION – CABELL MIDLAND HIGH SCHOOL

### **4000. PERSONNEL**

#### **PROFESSIONAL PERSONNEL:**

- 4000-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL
- 4001-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
- 4002-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL
- 4003-P. CONTRACT ALTERATIONS FOR THE 2018-2019 SCHOOL YEAR – PROFESSIONAL PERSONNEL
- 4004-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL
- 4005-P. TEACHER REALIGNMENT(S) – PROFESSIONAL PERSONNEL
- 4006-P. TRANSFER(S) – ADMINISTRATOR – PROFESSIONAL PERSONNEL
- 4007-P. RESCIND BOARD ACTION OF APRIL 3, 2018 – PROFESSIONAL PERSONNEL
- 4008-P. RESCIND BOARD ACTION OF APRIL 17, 2018 – PROFESSIONAL PERSONNEL
- 4009-P. RESIGNATION(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4010-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4011-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4012-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4013-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

**SERVICE PERSONNEL:**

- 4000-S. RESIGNATION(S) – SERVICE PERSONNEL
- 4001-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL
- 4002-S. EMPLOYMENT(S) – SERVICE PERSONNEL
- 4003-S. TRANSFER(S) – SERVICE PERSONNEL

**5000. SPECIAL BOARD ITEMS**

- 5005. EMPLOYEE DISCIPLINE – SERVICE PERSONNEL

**6000. DISCUSSION**

- 6000. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

**7000. BOARD MEMBER COMMENTS**

July 2, 2018

Board of Education  
County of Cabell  
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Monday evening, July 2, 2018, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia. This meeting will immediately follow the statutory meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, **Delegations to be Heard**.

**1000. INFORMATIONAL ITEMS**

1000. UPDATE: INSTRUCTION AND LEADERSHIP SERVICES

By: Kelly Watts, Assistant Superintendent

1001. UPDATE: OPERATIONS

By: Kim A. Cooper, Assistant Superintendent

1002. COMMUNICATIONS FROM THE SUPERINTENDENT

1003. DELEGATIONS TO BE HEARD

**2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS**

2000. BOARD MEETING MINUTES

Minutes of June 5, 2018 (Regular Meeting), June 18, 2018 (Special Meeting-Board Work Session), and June 19, 2018 (Regular Meeting) are being presented for approval.

2001. CHANGE ORDER #002 FOR DAVIS CREEK ELEMENTARY - CITY CONSTRUCTION COMPANY

The Superintendent recommends approval of change order #002 in the amount of \$1,652.00 for City Construction Company to provide all labor, material and equipment necessary to remove asbestos at specific doorframes at Davis Creek Elementary. Funding source is Permanent Improvement.

2002. STUDENT TRANSFER REQUESTS FOR THE 2018-2019 SCHOOL YEAR

<u>NAME</u>	<u>GRADE</u>	<u>FROM</u>	<u>TO</u>	<u>ACTION</u>
Emily D. Adkins	9	Cabell	Wayne	Approved
Brielle Parsons	K	Cabell	Wayne	Approved
Landon Ramey	2	Lincoln	Cabell	Approved
Olivia M. Rudd	5	Wayne	Cabell	Approved

2003. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School’s trip request for the Band to travel to Camp Washington Carver in Fayette County, WV, on July 16-20, 2018, to participate in a band camp. Fifty-five students will be traveling along with Band Director, Tim James, and band parents. No days of school will be missed and transportation will be provided by County Bus. Expenses will be paid from school funds.

2004. SCHOOL TRIP REQUEST – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School’s trip request for FFA students to travel to Cedar Lakes Conference Center in Ripley, WV, on July 11-14, 2018, to participate in the State FFA Convention. Six (6) students will be traveling along with their teachers/chaperones, Mary Phillips and Brian Clagg. No school will be missed and transportation will be provided by personal vehicle. Expenses will be paid from school funds.

**RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.**

**MOTION:**

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**SECOND:**

**VOTE:**

3000. FINANCIAL

3000. FORMATION OF AN ALUMNI ASSOCIATION – CABELL MIDLAND HIGH SCHOOL

The Superintendent recommends approval of Cabell Midland High School’s request to form a new Alumni Association beginning July 3, 2018. It shall be formally called the Cabell Midland High School Alumni Association. The purpose of the association will be to work in collaboration with the school on beautification projects, other special projects, and to promote school initiatives.

**RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.**

**MOTION:**

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**SECOND:**

**VOTE:**

**4000. PERSONNEL**

**PROFESSIONAL PERSONNEL:**

4000-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Jordan Hall Eff: 06/12/18	Cabell Midland High LD/BD/MI, Grades 9-12	Moving
Aracely Shepherd Eff: 06/12/18	Huntington East Middle Math, Grades 6-8	Moving
Vicki Ward Eff: 07/01/18	Barboursville Middle Social Studies, Grade 6-8	Retirement

4001-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Lauryn Bohach Eff: 08/03/18-09/07/18	Spring Hill Elementary Title I Reading	Short Term Leave Not to exceed 49 days
Jennifer Burns Eff: 08/13/18-06/05/19	Culloden Elementary Grade 1	Long Term Leave
Jennifer Edwards Eff: 07/01/18-06/30/19	Explorer Academy Art, Grades K-5	Long Term Leave
Tyler Ellis Eff: 07/01/18-06/08/19	Cabell Midland High Science, Grade 9	Long Term Leave Paid
Allison May Eff: 08/13/18-11/06/18	Huntington High Math, Grades 9-12	Family Leave
Kurtis Wright Eff: 08/13/18-06/04/19	Village of Barboursville/Multi- Location Physical Education	Long Term Leave

4002-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective 2018-2019 School Year.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-1939	Geston Brumfield (Preferred Recall)	Central City Elementary Grade 5

P-1940	Matthew Jones	Explorer Academy AU/MI or AU/LD/BD/MI
P-2919	Joseph Crowe	Huntington East Middle Music/Strings, Grades 6-8
P-2920	Taylor Stephenson (Preferred Recall)	Milton Middle English Language Arts (Career Literacy), Grades 6-8
P-2921	Monica Chapman	Huntington East Middle LD/BD/MI, Grades 6-8
P-3824	Mary H. Scarbo (Preferred Recall)	Huntington High Science, Grades 9-12
P-6804	Courtney Lewis*	Central Office/Multi-Location Special Education, School Nurse

\*pending paperwork

4003-P. CONTRACT ALTERATIONS FOR THE 2018-2019 SCHOOL YEAR – PROFESSIONAL PERSONNEL

The Superintendent recommends the Board approve the following contract alterations for the 2018-2019 school year per WV Code § 18A-4-19.

<u>Name</u>	<u>Altered from</u>	<u>Altered to</u>
Brian Dunfee	Huntington High Band/Music, Grades 9-12 220 days	Huntington High Band/Music, Grades 9-12 235 days
Tim James	Cabell Midland High Band/Music, Grades 9-12 220 days	Cabell Midland High Band/Music, Grades 9-12 235 days

4004-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective 2018-2019 School Year.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-1941	Elizabeth Brown	Milton Elementary AU/MI or AU/LD/BD/MI, Grades K-5	Hite Saunders Elementary LD/BD/MI, Grades K-5
P-1950	Ashlie Ellis	Central City Elementary Title I Reading Grades K-5	Central City Elementary Academic Coach Grades K-5, 210 Days

P-2908	Lauren Hensley	Huntington East Middle English Language Arts (Career Literacy) Grades 6-8	Huntington East Middle English Language Arts/Mass Communications, Grades 6-8
P-2914	Megan Craig	Huntington East Middle English Language Arts, Grades 6-8	Huntington East Middle English Language Arts (Career Literacy), Grades 6-8
P-2916	Gary Carpenter	Huntington East Middle Health, Grades 6-8	Huntington East Middle Physical Education, Grades 6-8
P-2917	Richard Black	Huntington East Middle Math, Grades 6-8	Huntington Middle Math/Algebra I Grades 6-8
P-2918	Lisa Bishop	Central Office/Multi- Location, Art, Grades 9-12	Huntington Middle Art, Grades 6-8
P-2922	Craig Carpenter	Barboursville Middle Physical Education Grades 6-8	Huntington East Middle Physical Education Grades 6-8
P-3819	Marlena Wallace	Cabell Midland High LD/BD/MI, Grades 9-12	Huntington High LD/BD/MI, Grades 9-12
P-3820	Megan Muncy	Explorer Academy LD/BD/MI, Grades K-5	Huntington High LD/BD/MI, Grades 9-12
P-6803	Elizabeth Fuller	Huntington High LD/BD/MI, Grades 9-12	Huntington High Counselor, Grades 9-12

4005-P. REASSIGNING CLASSROOM TEACHERS WITHIN A SCHOOL WITHOUT POSTING - PROFESSIONAL PERSONNEL

The Superintendent recommends the following teacher be reassigned in accordance with West Virginia Code § 126-126-10, **effective August 13, 2018 unless otherwise noted.**

<u>Name/Effective Date</u>	<u>Reassigned From</u>	<u>Reassigned To</u>
Rebecca McComas	Nichols Elementary Grade 1	Nichols Elementary Kindergarten

4006-P. TRANSFER(S) – ADMINISTRATOR – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective 2018-2019 school year unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-5805	Kerri Lewis Smith Eff: 08/03/18	Huntington East Middle Assistant Principal, Grades 6-8, 215 days	Barboursville Middle School, Assistant Principal, Grades 6-8, 215 days, Salary dependent upon FTE, Experience and Degree
P-5806	Angela Wilson Eff: 08/03/18	Huntington East Middle Instructional Guide, Grades 6-8	Huntington Middle School Assistant Principal, Grades 6-8, 215 days, Salary dependent upon FTE, Experience and Degree
P-5808	Daniel Gleason Eff: 07/02/18	Milton Middle Principal, Grades 6-8, 235 days	Huntington High School Principal, Grades 9-12, 261 days, Salary dependent upon FTE, Experience and Degree

4007-P. RESCIND BOARD ACTION OF APRIL 3, 2018 – PROFESSIONAL PERSONNEL

The Superintendent recommends the rescinding of the board action of the individual(s) below. The reason for the action is they are no longer necessary.

<u>Name</u>	<u>Remain At</u>	<u>Rescind</u>
Rebecca Ferguson Eff: 08/01/18	Spring Hill Elementary Assistant Principal, Grades K-5 213 days, Salary Dependent upon FTE, Experience and Degree	Reduction in Force
Deborah Underwood	Milton Middle Principal, Grades 6-8, 235 days , Salary Dependent upon FTE, Experience and Degree	Subsequent Assignment



4008-P. RESCIND BOARD ACTION OF APRIL 17, 2018 – PROFESSIONAL PERSONNEL

The Superintendent recommends the rescinding of the board action of the individual(s) below. The reason for the action is they are no longer necessary.

<u>Name</u>	<u>Remain At</u>	<u>Rescind</u>
Deborah Underwood Eff: 07/17/18	Milton Middle Principal, Grades 6-8, 235 days, Salary Dependent upon FTE, Experience and Degree	Huntington High Assistant Principal, Grades 9-12, 230 days, Salary Dependent upon FTE, Experience and Degree

4009-P. RESIGNATION(S) - EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location</u>	<u>Position</u>
Jordan Hall	Village of Barboursville	Extended School Year
Rachel Baden	Huntington East Middle	Team Leader Grade 6
Daniel Dunford	Barboursville Middle	Team Leader Grade 8
Kari Wenck	Central City Elementary	Literacy Camp Teacher Grades K-5

4010-P. EMPLOYMENT(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location</u>
P-4211	Rebecca McComas	Nichols Elementary After Care Program

4011-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name  
Rebecca Kilver

4012-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name  
Sarah Adkins  
Rebecca Staley  
Kelly Stone  
Autumn Tharp

4013-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Sport</u>
P-8246	David Wendell *	Cabell Midland High Cross Country, Volunteer Coach
P-8247	Lori Martin	Barboursville Middle Cheerleading, Head Coach
P-8248	Calvin Edwards	Huntington High Boys' Basketball, Assistant Coach
P-8250	Justin Ross	Huntington High Boys' Track, Head Coach

\* Individual(s) have completed the American Sport Education Program

**SERVICE PERSONNEL:**

4000-S. RESIGNATION(S) – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Rebekah Armstrong Eff: 06/23/18	Substitute Secretary	Personal
Zakary Enix Eff: 06/28/18	Transportation Complex Mechanic	Personal
Fredrick Jeffers, Jr. Eff: 11/01/18	Central Office/Maintenance Custodian	Retirement
Christina Ward Eff: 07/02/18	Guyandotte Elementary School Aide	Personal

4001-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Lawanna Humphrey Eff: 09/07/18 – 09/19/18	Milton Pre-K Cook Half – Time	Administrative Leave Unpaid

4002-S. EMPLOYMENT(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>	
CU19015	Colby Napier Eff: 08/13/18	Huntington High School Custodian/Midnight Shift Salary / Schedule C12 200 days	683
CU19020	Teasha Adkins Eff: 08/13/18	Spring Hill Elementary/Central City Elementary Schools Custodian/Evening Shift Salary / Schedule C12 200 days	683

4003-S. TRANSFER(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>		<u>Transferred To</u>	
A19026	Kerry Mays Eff: 08/13/18	Cabell Midland High School Cook 1 Full Time Salary / Schedule A10 200 days	675	Guyandotte Elementary School Pre-School Aide/ECCAT Special Needs Itinerant (Supervisory) Salary / Schedule E11 200 days	506
A19027	Christi Smith Eff: 08/13/18	Explorer Academy Special Ed. Dept. Aide Itinerant (Supervisory) Salary / Schedule B12 200 days	502	Meadows Elementary School Pre-School Aide/ECCAT (Supervisory) Salary / Schedule E11 200 days	506
BU19020	Joseph Heck Eff: 08/13/18	Transportation Complex Bus Operator Bus #730 Salary / Schedule D12 200 days	655	Transportation Complex Bus Operator Bus #792 Salary / Schedule D12 200 days	655
BU19021	David D. Davis Eff: 07/03/18	Transportation Complex Mechanic Salary / Schedule F54 261 days	625	Transportation Complex Mechanic/Inventory Clerk Salary / Schedule F 261 days	625
CK19018	Dreama Reynolds Eff: 08/13/18	Huntington High School Cook I Full Time Salary / Schedule A10 200 days	675	Huntington Middle School Cafeteria Manager Salary / Schedule D10 200 days	672

CK19019	Debra Popp Eff: 08/13/18	Cabell Midland High School Cook I Full Time 675 Salary / Schedule A10 200 days	Milton Middle School Cook 1 Full Time 675 Salary / Schedule A10 200 days
CK19020	Kyra Berry Eff: 08/13/18	Cabell Midland High School Cook III Full Time 677 Salary / Schedule C10 200 days	Cabell County Career Tech Ctr. Cafeteria Manager/ <b>LOA</b> 672 Salary / Schedule D10 200 days or until employee returns
CK19021	Melinda Suttle Eff: 08/13/18	Barbourville Middle School Cook I Full Time 675 Salary / Schedule A10 200 days	Milton Elementary School Cook I Full Time 675 Salary / Schedule A10 200 days
CU19016	Melanie Wray Eff: 07/03/18	Huntington High School Cook I Full Time 675 Salary / Schedule A10 200 days	Spring Hill Elementary School Custodian/Evening Shift 683 Salary / Schedule C54 240 days
CU19017	Paul Miller Eff: 07/03/18	Village of Barbourville Elementary Custodian/Modified Evening 683 Shift Salary / Schedule C54 240 days	Meadows Elementary School Head Custodian 684 Salary / Schedule D52 261 days
CU19018	CANCELLED	CANCELLED	CANCELLED
CU19019	Christopher Tackett Eff: 07/03/18	Huntington Middle School Custodian/Evening Shift 683 Salary / Schedule C54 240 days	Spring Hill Elementary School Head Custodian 684 Salary / Schedule D52 261 days
S19019	Jennifer York Eff:08/01/18	Huntington East Middle/Multi-Loc. Secretary II 536 Salary / Schedule E 200 days	Meadows Elementary School Secretary II 536 Salary / Schedule E 213 days
S19020	CANCELLED	CANCELLED	CANCELLED

**RECOMMENDATION:** The Superintendent recommends the Board approve all items listed in this section.

**MOTION:**

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**SECOND:**

**VOTE:**

**5000. SPECIAL BOARD ITEMS**

5005. EMPLOYEE DISCIPLINE – SERVICE PERSONNEL

The Superintendent recommends the Board to (1) ratify the paid administrative leave of a service employee that began on May 31, 2018, through June 14, 2018, (2) ratify and approve the unpaid suspension beginning June 15, 2018, through June 29, 2018, and (3) approve the termination of their employment contract effective July 2, 2018.

**RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.**

**MOTION:**

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**SECOND:**

**VOTE:**

**6000. DISCUSSION**

6000. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

**7000. BOARD MEMBER COMMENTS**

Ryan Saxe  
Superintendent

RS/lp