

Agenda

CABELL COUNTY BOARD OF EDUCATION HUNTINGTON, WEST VIRGINIA

August 1, 2017

5:30 P.M.

1000. INFORMATIONAL ITEMS

- 1005. SPECIAL CELEBRATIONS
- 1006. INSTRUCTIONAL UPDATE
- 1007. OPERATIONS UPDATE
- 1008. COMMUNICATIONS FROM THE SUPERINTENDENT
- 1009. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

- 2014. BOARD MEETING MINUTES
- 2015. CHANGE ORDER #001 FOR OLD MILTON MIDDLE SCHOOL – NEIGHBORGALL CONSTRUCTION
- 2016. MILK PURCHASES
- 2017. BREAD PURCHASES
- 2018. PURCHASE OF FOOD AND SUPPLIES
- 2019. PURCHASE OF DONATED FOOD
- 2020. SALE OF SURPLUS TECHNOLOGY EQUIPMENT
- 2021. STUDENT TRANSFER REQUESTS FOR THE 2017-2018 SCHOOL YEAR

3000. FINANCIAL

- 3003. TREASURER’S REPORT – JUNE, 2017
- 3004. VOUCHERS PAYABLE – JUNE, 2017
- 3005. APPROVAL OF TRAVEL EXPENSE REIMBURSEMENT FOR BOARD MEMBERS

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

- 4028-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL
- 4029-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL
- 4030-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL
- 4031-P. EMPLOYMENT(S) – ADMINISTRATOR – PROFESSIONAL PERSONNEL
- 4032-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL
- 4033-P. TRANSFERS(S) – ADMINISTRATOR – PROFESSIONAL PERSONNEL

- 4034-P. RESIGNATION(S) – EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL
- 4035-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4036-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL
- 4037-P. RESIGNATION(S) – COACHING – PROFESSIONAL PERSONNEL
- 4038-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

SERVICE PERSONNEL:

- 4006-S. RESIGNATION(S) – SERVICE PERSONNEL
- 4007-S. REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL
- 4008-S. EMPLOYMENT(S) – SERVICE PERSONNEL
- 4009-S. TRANSFER(S) – SERVICE PERSONNEL
- 4010-S. EMPLOYMENT(S) – SUBSTITUTE SERVICE PERSONNEL

5000. SPECIAL BOARD ITEMS

NONE

6000. DISCUSSION

- 6002. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

August 1, 2017

Board of Education
County of Cabell
Huntington, West Virginia

Board Members:

The following items are offered for your consideration at the regular meeting of the Board of Education of the County of Cabell scheduled for Tuesday evening, August 1, 2017, at 5:30 p.m., in the Administrative Office of the Board of Education, 2850 Fifth Avenue, Huntington, West Virginia.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the County School System's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item, **Delegations to be Heard**.

1000. INFORMATIONAL ITEMS

1005. STUDENT CELEBRATIONS

By: Jedd Flowers, Director of Communications

Dylan Hoffman, a Cabell Midland High School student, was selected as a National Youth Delegate to the 2017 Washington Youth Summit on the Environment at George Mason University held June 25-30, 2017. Hoffman joined a select group of 250 students from across the country to participate in an intensive week-long study of leadership in environmental science and conservation. Dylan has an interest in paleontology and other sciences.

Winners of The Herald Dispatch Summer Essay Contests are being recognized:

Week 1 – “My Plans for this Summer”

1st-3rd grade division: Quinlan Doddridge, 2nd grader @ Spring Hill Elementary

Week 2 – “My Favorite Pet Would Be...”

1st-3rd grade division: Caydance Snell, 1st grader @ Hite-Saunders Elementary

Week 3 – “What I Want to be When I Grow Up”

1st-3rd grade division: Kennedy Fisher, 3rd grader @ Village of Barboursville Elementary

4th-5th grade division: Daevion Wilson, 5th grader @ Spring Hill Elementary

6th-8th grade division: Tucker Watson, 7th grader @ Milton Middle

Week 4 – “Heroes”

1st-3rd grade division: Kyah Perkins, 3rd grader @ Southside Elementary

4th-5th grade division: Carlasha Johnson, 5th grader @ Spring Hill Elementary

6th-8th grade division: Miriam Crookshanks, 8th grader @ Huntington Middle

1006. INSTRUCTIONAL UPDATE

By: Kelly Watts, Assistant Superintendent

1007. OPERATIONS UPDATE

By: James Colegrove, Assistant Superintendent

1008. COMMUNICATIONS FROM THE SUPERINTENDENT

1009. DELEGATIONS TO BE HEARD

2000. MINUTES, CONTRACTS, POLICIES, AND OTHER ITEMS

2014 BOARD MEETING MINUTES

Minutes of July 13, 2017 (Expulsion Hearings) and July 18, 2017 (Regular Meeting) are being presented for approval.

2015. CHANGE ORDER #001 FOR OLD MILTON MIDDLE SCHOOL – NEIGHBORGALL CONSTRUCTION

The Superintendent recommends approval of change order #001 for Neighborgall Construction in the amount of \$14,717.00 to provide all labor, material, and equipment necessary to do the following:

- Remove additional asbestos containing material
- Remove additional, 604 SF of floor tile and mastic (rms. 1, 2, 3, 4)
- Removal of 989 SF of mastic under carpet in library
- Removal and disposal of vault door
- Removal of asbestos insulation in water tank room

Funding source is SBA and Local Funding

2016. MILK PURCHASES

The Superintendent recommends the bid extension approval to purchase Milk and Dairy products (Bid # CN 3-2016) from United Dairy, Inc. in the amount of, but not to exceed \$400,438.00 to be used by the Food Service Dept. for the 2017-2018 school year. Funding source will be provided by the Food Service Program.

2017. BREAD PURCHASES

The Superintendent recommends the bid extension approval for the purchase of Bread and Bakery products (Bid # CN 1-2018) from Bimbo Bakeries USA/Heiner's Inc. in the amount of, but not to exceed \$175,000.00 to be used by the Food Service Dept. for the 2017-2018 school year. Funding source will be provided by the Food Service Program.

2018. PURCHASE OF FOOD AND SUPPLIES

The Superintendent recommends the bid extension approval to purchase food and supplies (RFP# CN 1-2016) from US Food Service in the amount of, but not to exceed \$2,272,218.10 to be used by the Food Service Dept. for the 2017-2018 school year. Funding source will be provided by the Food Service Program.

2019. PURCHASE OF DONATED FOOD

The Superintendent recommends approval for the purchase of donated foods with the WV Dept. of Agriculture in the amount of, but not to exceed \$108,015.63 to be used in the school kitchens for the 2017-2018 school year. The purchase is based on the usage of food products used during the 2016-2017 school year. Funding source will be provided by the Food Service Program.

2020. SALE OF SURPLUS TECHNOLOGY EQUIPMENT

The Superintendent recommends approval for the Technology Department to sell surplus iPads that have reached the end of service life and support. The equipment was used for Milton Middle School's project. The equipment to be sold is as follows:

- 238 iPad mini (Wi-Fi) 16 GB
- 1 iPad 2 (Wi-Fi) 16 GB
- 4 iPad 2 (Wi-Fi) 64 GB
- 1 iPad (Wi-Fi) 16 GB (recycle only)

Source + K12 Asset Disposition, has offered in a quote **up to** \$18,190, depending on condition grade. Shipping and packing is provided by Source +.

2021. STUDENT TRANSFER REQUESTS FOR THE 2017-2018 SCHOOL YEAR

<u>NAME</u>	<u>GRADE</u>	<u>FROM</u>	<u>TO</u>	<u>ACTION</u>
Nicholas Colt Light	2 nd	Cabell	Wayne	Approve
Amora Rose Holbrook	K	Cabell	Wayne	Approve

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

3000. FINANCIAL

3003. TREASURER'S REPORT – JUNE, 2017

The Treasurer's Report for the month of June, 2017 is being presented for approval.

3004. VOUCHERS PAYABLE – JUNE, 2017

The Vouchers Payable for the month of June, 2017 are being presented for approval.

NOTE: *As per the advisory opinion (A.O. 2012-53) of the West Virginia Ethics Commission, as it relates to Boards of Education, not all travel expense requests arise to a financial interest requiring recusal. The Commission finds that a BOE Member does not have a financial interest requiring recusal under the following circumstances: (1) when three or more BOE Members from the same County attend the same training session, (2) the Superintendent or his or her designee has reviewed and approved the requests for reimbursement; and, (3) it is specifically disclosed on the agenda and during the public meeting that travel expense forms for the elected BOE members are being approved. In contrast, if only one or two BOE Members attend a training session, then the affected Members must recuse themselves when their requests are being considered and voted upon.*

3005. APPROVAL OF TRAVEL EXPENSE REIMBURSEMENT FOR BOARD MEMBERS

The Superintendent recommends that the Board approve the request(s) for travel expense reimbursement for the following Board members:

Fund	Check Number	Check Written To	For	Check Date	Amount of Check
11	29126	Karen Nance	WVSBA Legislative Update	6/30/2017	182.97
	29127	Rhonda Smalley	WVSBA Legislative Update	6/30/2017	179.76
Total Vouchers Payable					362.73

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

4000. PERSONNEL

PROFESSIONAL PERSONNEL:

4028-P. RESIGNATION(S) – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Judith Plummer Eff: 07/27/17	Milton Middle Social Studies, Grade 7	Retirement
Mary Paige Prino Eff: 07/20/17	Spring Hill Elementary Assistant Principal	Retirement
Danielle Vance Eff: 07/21/17	Huntington East Middle Science, Grade 8	Personal

4029-P. REQUEST(S) FOR LEAVE OF ABSENCE – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Teresa Chapman Eff: 08/01/17 – 06/04/17	Highlawn Elementary School Grade 2	Intermittent/Family Not to exceed 60 days
Barbara Ramsey Eff: 08/07/17 – 06/04/17	Meadows Elementary School Kindergarten	Intermittent/Family Not to exceed 60 days

Lisa Riley
Eff: 08/01/17 – 09/29/17

Huntington East Middle School
Assistant Principal

Intermittent/Family
Not to exceed 60 days

4030-P. EMPLOYMENT(S) – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective August 7, 2017 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-1779	Sarah Beth Lemley *	Hite Saunders Elementary Grade 5
P-1781	Brenda Martin	Central Office/Multi- Location Music, Grades K-5
P-1782	Kayla Ariyan	Milton Elementary AU/MI or AU/LD/BD/MI, Grades K-5
P-1785	April Stevens	Ona Elementary Grade 4
P-1788	Shayna Nowalk	Milton Elementary Kindergarten
P-1792	Heather Bradley *	Cox Landing Elementary Kindergarten
P-1794	Morgan Handley *	Central City Elementary Grade 1
P-2190	Megan Craig	Huntington East Middle English Language Arts, Grades 6-8
P-2196	Christopher Jackson	Huntington Middle English Language Arts, Grades 6-8
P-2201	Leah Rae Morris *	Huntington Middle Title I Math Grades 6-8
P-2208	Theresa Jackson	Huntington Middle, English Language Arts, Grades 6-8
P-3197	Macy Davis *	Cabell Midland High Math, Grades 9-12
P-6000	Ann Marie Serrano	Central Office /Multi Location Speech Language Pathologist, Grades Pre-K-12

MOVED
TO
TRANSF.
AT MTG

~~P-6001~~

~~Michelle Hendrick~~

~~Central Office/Multi-Location
IEP Compliance Specialist /Speech Language
Pathologist, Grades Pre-K-12~~

*pending paperwork

4031-P. EMPLOYMENT(S) – ADMINISTRATOR – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective August 3, 2017 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
P-5178	Rebecca Ferguson	Spring Hill Elementary Assistant Principal, Grades K-5, 213 Day Contract, Salary dependent upon FTE and Experience

4032-P. TRANSFER(S) – TEACHER – PROFESSIONAL PERSONNEL

The following teacher(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective August 7, 2017 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-1775	Wanda Bailey	Meadows Elementary Grade 1	Guyandotte Elementary Title I Reading
P-1786	Lauren Thompson	Central City Elementary Grade 3	Explorer Academy Grades 3 & 4
P-1789	Deborah Jackson Eff: 07/31/17	Huntington Middle Title I Data Coach 210 days	Guyandotte Elementary Title I Data Coach 210 days
P-1790	Deborah Bailey	Meadows Elementary Grade 4	Meadows Elementary Grade 5
P-1791	Angela Boggs	Central City Elementary Grade 5	Meadows Elementary Grade 2
P-1795	Stephanie Spencer	Ona Elementary Grade 3	Nichols Elementary Grade 2
P-1796	Robyn Welch	Huntington East Middle Music, Grades K-5	Altizer Elementary/Multi- location Music, Grades K-5

	P-2206	Corey Woomer	Cabell Midland High LD/BD/MI, Grades 9-12	Huntington Middle English Language Arts, Grades 6-8
	P-3200	Eric Canady	Cabell Midland High Physical Science, Grades 9-12	Huntington High General Science, Grades 9-12
MOVED FROM EMPLOY- MENTS AT MTG	P-6001	Michelle Hendrick	Central Office/Multi Location Speech Language Pathologist Grades Pre K-12	Central Office/Multi Location IEP Compliance Specialist/ Speech Language Pathologist Grades Pre K-12

4033-P. TRANSFER(S) – ADMINISTRATOR – PROFESSIONAL PERSONNEL

The following individual(s) bid on, and were awarded, the respective positions below and will assume the position(s) as noted, pending Board action **effective August 7, 2017 unless otherwise noted.**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
P-5176	Rhonda O’Neal Eff: 08/03/17	Central Office Curriculum Supervisor	Southside Elementary Assistant Principal, Grades K-5, 213 Day Contract, Salary dependent upon FTE and Experience
P-5177	Lauren Werthammer Eff: 08/03/17	Central Office Curriculum Supervisor	Village of Barboursville Assistant Principal, Grades K-5, 213 Day Contract, Salary dependent upon FTE and Experience

4034-P. RESIGNATION(S) - EXTRA-CURRICULAR ASSIGNMENT – PROFESSIONAL PERSONNEL

<u>Name / Effective Date</u>	<u>Location</u>	<u>Position</u>
Amanda Hogsett Eff: 08/01/17	Huntington Middle School	Team Leader - Special Education

4035-P. RESIGNATION(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name
George Palton

4036-P. EMPLOYMENT(S) – SUBSTITUTE TEACHER – PROFESSIONAL PERSONNEL

Name

Shelli Beckett	Brenda Martin — NEW HIRE
Michael Black	Rebecca Mohn
Kristin Caviani	Brooke Neal
Sharon Huffman	Patricia Perdue
Rebecca Kilver	Danielle Vance

4037-P. RESIGNATION(S) – COACHING – PROFESSIONAL PERSONNEL

Name / Effective Date

School / Sport

Alicea Lewis Eff: 07/18/17	Huntington High School Cheerleading, Assistant Coach
Andre Motley Eff: 07/14/17	Huntington High School Volleyball, Assistant Coach

4038-P. EMPLOYMENT(S) – COACHING – PROFESSIONAL PERSONNEL

Name / Effective Date

School / Sport

Rhonda Short * Eff: 2017-2018 School Year	Cabell Midland High School P-8196, Cross Country, Volunteer Coach
Gabriel McKee Eff: 2017-2018 School Year	Cabell Midland High School P-8194, Boys' Soccer, Assistant Coach
Kyle William Captain * Eff: 2017-2018 School Year	Huntington High School P-8181, Boys' Soccer, Assistant Coach
Larry Adkins Eff: 2017-2018 School Year	Cabell Midland High School P-8188, Football, Volunteer Coach
Chris Lease Eff: 2017-2018 School Year	Cabell Midland High School P-8188, Football, Volunteer Coach
Joshua Hastings Eff: 2017-2018 School Year	Cabell Midland High School P-8188, Football, Volunteer Coach
Greg Childers * Eff: 2017-2018 School Year	Cabell Midland High School P-8187, Volleyball, Assistant Coach

* Individual(s) have completed the American Sport Education Program

SERVICE PERSONNEL:

4006-S. **RESIGNATION(S) – SERVICE PERSONNEL**

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Dean Brotherton Eff: 07/19/17	Maintenance Department Summer Grounds	Resigned Summer ONLY
Jennifer Davenport Eff: 08/05/17	Davis Creek Elementary School Aide	Other Employment
Elizabeth McQuaide-Parlock Eff: 07/25/17	Milton Elementary School Aide	Personal

4007-S. **REQUEST(S) FOR LEAVE OF ABSENCE – SERVICE PERSONNEL**

<u>Name / Effective Date</u>	<u>Location / Position</u>	<u>Reason</u>
Jean H. Balko Eff: 08/18/17 – 08/18/17	Huntington High School Cook	Administrative Leave (Non-School Related) Unpaid
Brandi M. Johnson Eff: 07/01/17 – 11/30/17	Guyandotte Elementary School Aide	Family Medical Leave Intermittent Not to Exceed 60 days
Janet K. Mitchell Eff: 07/01/17 – 06/30/18	Cabell County Career Tech Secretary	Family Medical Leave Intermittent
Teresa Ann Ray Eff: 08/07/17 – 06/30/18	Southside Elementary School Aide	Family Medical Leave Intermittent
Linda Thompson Eff: 07/01/17 – 06/30/18	Central Office/Elementary Education Executive Secretary	Organizational Leave Intermittent (not to exceed 90 days)
Andrea B. Watkins Eff: 08/07/17 – 06/30/18	Hite Saunders Elementary School Cook	Family Medical Leave Intermittent

4008-S. **EMPLOYMENT(S) – SERVICE PERSONNEL**

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Location / Position</u>
CK18012	Taylor Wyant Eff: 08/07/17	Cabell Midland High School 675 Cook I Full Time Salary / Schedule A10 200 days

CU18006	Thomas Smith Eff: 08/07/17	Southside Elementary School/ Huntington Middle School Custodian/Evening Shift Salary / Schedule C12 200 days	683
CU18007	Bobbie Scarberry Eff: 08/07/17	Huntington High School Custodian/Evening Shift LOA Salary / Schedule C12 200 days Or until employee returns	683
S18015	Alexander McCoy Eff: 08/07/17	Explorer Academy/Multi-Location Secretary II Salary / Schedule E 200 days	536
S18016	Kelly Adams Eff: 08/07/17	Huntington Middle School Secretary II Salary / Schedule E 220 days	536
S18017	Deborah Davis Eff: 08/07/17	Highlawn Elementary School Secretary II Salary / Schedule E 213 days	536
S18019	Clara Eastham Eff: 2017-2018 School Year ONLY	Central Office/ Elementary Education Office Intermittent Substitute Secretary II Salary / Schedule F As Needed (Not to Exceed 90 days)	536

4009-S. TRANSFER(S) – SERVICE PERSONNEL

<u>Job Posting Number</u>	<u>Name / Effective Date</u>	<u>Transferred From</u>	<u>Transferred To</u>
A18019	Kelley Barker Eff: 08/07/17	Davis Creek Elementary School Kindergarten Aide/ECCAT 508 Paraprofessional (Supervisory) Salary / Schedule F16 200 days	Guyandotte Elementary School Kindergarten Aide/ECCAT 508 Paraprofessional (Supervisory) Salary / Schedule F16 200 days
A18020	Tedda Chapman Eff: 08/07/17	Milton Bus Garage 515 Special Ed. Dept. Aide Itinerant (Supervisory) Salary / Schedule F16 200 days	Davis Creek Elementary School Pre-School Aide/ECCAT 506 (Supervisory) Salary / Schedule E11 200 days

	BU18010	Eric Esslinger Eff: 08/07/17	Transportation Complex Bus Operator Bus #729 Salary / Schedule D12 200 days	655	Milton Bus Garage Bus Operator Bus #696 Half Time Salary / Schedule D12 200 days	655
PULLED AT MTG	CU18008	Alex Rakes Eff: 08/07/17	Explorer Academy Custodian/Evening Shift Salary / Schedule C54 240 days	683	Cabell Midland High School Custodian/Modified Evening Shift LOA Salary / Schedule C12 200 days Or until employee returns	683
	S18014	Angela Blankenship Eff: 08/07/17	Cabell Midland High School Secretary III Salary / Schedule F 205 days	537	Cabell Midland High School Secretary III Salary / Schedule F 220 days Flex	537
	S18018	Tabitha Saddler Eff: 08/02/17	Cabell Midland High School Secretary II Salary / Schedule E 220 days	536	Central Office/Food Service Dept. Executive Secretary Salary / Schedule G1 261 days	536

4010-S. EMPLOYMENT(S) – SUBSTITUTE SERVICE PERSONNEL

<u>Name</u>	<u>Substitute Position</u>	<u>Effective Date</u>
Elizabeth McQuaide-Parlock	Substitute Aide	Eff: 08/02/17

RECOMMENDATION: The Superintendent recommends the Board approve all items listed in this section.

MOTION:

SECOND:

VOTE:

5000. SPECIAL BOARD ITEMS

NONE

6000. DISCUSSION

6002. UPDATE ON CURRENT LEGAL ISSUES – BOARD MAY ELECT TO GO INTO EXECUTIVE SESSION

Ryan S. Saxe
Superintendent

RSS/lp